



Annual Arts, Crafts, and Entrepreneur Festival

1101 E River Cove Street, Tampa, FL 33604

The Sulphur Springs Museum will be hosting the annual Arts, Crafts, and Entrepreneur Festival on **Saturday, February 24, 2024** from 11:00 am to 3:00 pm. The festival will take place on the grounds of the museum and the beautiful Mann-Wagnon Park situated next to the Hillsborough River. We invite artisans, crafters, and entrepreneurs who would like to market and share their talent, innovations, and creativity with the Sulphur Springs and surrounding communities. This opportunity is open to all ages. Application submission deadline is February 14, 2024.

Application Fee: \$35 for a vendor space.

Online application can be found on our website www.sulphurspringsmuseum.org

There is a limit on the number of vendor spots available and vendors of the same type may need to be limited. The earliest application will receive preference. Please make checks payable to Sulphur Springs Museum and mail to above museum address. Or pay fee via Cash App QR Code in the application.

Space measures 10ft. x 10ft. Vendor must register directly with the organizer; no sub-leasing. Each vendor operates as an independent agent with no business affiliation with the organizers.

Vendor must provide cords, hoses, adapters, generators, fuel, shelters, tables, chairs, signage, license, permits, insurance, security, and whatever is necessary to operate. Organizer only provides space.

No loud music, illegal drugs, offensive items, or behavior as this is a family-oriented, community event. Organizer reserves the right to revoke permission for vendor to operate.

Cars and tow-vehicles must be removed from museum grounds as soon as unloading is complete to avoid traffic jam.

NOTE: Once you have submitted your application you need to submit your payment either online through Cash App or by mailing a check to the Sulphur Springs Museum. Cash App will provide receipt directly to your email address, but if you chose to make payment through U.S mail, you will receive confirmation from the Sulphur Springs Museum team.

We are so grateful for your participation and look forward to having an amazing event on Saturday, February 24, 2024.

Important Details:

Vendors:

- All vendors are required to arrive at 10:00 am for set-up. **Any vendors who arrive after 10:45am will not be permitted to setup/participate.** Event begins at 11:00 am.
- **Complete Set Up by 11:00 am.**
- All vendors will be required to park in the designated vendor parking area after setup
- If you have additional people assisting you at your booth, we encourage you and your team to carpool to reduce the number of vehicles on the property in order to allow customers more spaces to park.
- Volunteers may be available to assist with tent setup. Staff/volunteers will not be authorized to unload vehicles or carry any items to/from your booth.
- All vendors will be receiving a booth map on February 21st with their designated booth location
- **All vendors must bring their own tent, table and chairs and weights for the tents**

Helpful Hints to Prepare

- Bring plenty of inventory
- Bring sufficient cash to make change for customers
- Charge your mobile devices or bring a mobile charger
- Collect customer emails at your booth for future marketing
- We suggest offering specials, discounts and packages to encourage engagement
- Parking is limited - If you have extra people coming with you to set up, please try to carpool in order to allow extra parking for shoppers/guests

Weather

We are hoping for great Florida weather on Saturday, February 24. We will continue to monitor the weather and update you if we feel it will impact the event in any way.

PLEASE DO NOT HESITATE TO CALL - 813-935-9402 If you have any questions or concerns leading up to the event day, we are happy to help you with anything you need.

Please be prepared for success and making great connections with our local community! Thank you for being a part of this wonderful event.

Sulphur Springs Museum and Heritage Center
1101 East River Cove Street
Tampa, FL, 33604
813-935-9402